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ON AUTHORISATION
PLEASE RETURN BY FAX

DAY RATE WEEKLY TIME RECORD

Day	Date	STANDARD DAYS WORKED	CHARGEABLE NON STANDARD DAYS WORKEDS	WORK PERFORMED
MONDAY	10/08/2015	1		Messaging
TUESDAY	11/08/2015	1		Messaging
WEDNESDAY	12/08/2015	1		Messaging
THURSDAY	13/08/2015	1		Messaging
FRIDAY	14/08/2015	1		Messaging
SATURDAY				
SUNDAY				
	AGREED TOTALS	5 DAYS	DAYS	

CONTRACTOR NAME	Alberto Igbiniedion	DATE:	14/08/2015		
CLIENT SIGNATURE :		PRINT NAME:	Graham Clements	POSITION:	Line Manager

Signature confirms that the services have been performed to the satisfaction of the Client. The Signatory confirms that he/she is authorised to sign on behalf of the Client